

FREMONT TOWN HALL USAGE AGREEMENT

Fremont Town Clerk
8217 Cream Hill Road
Arkport, NY 14807

TOWN OF FREMONT RENTAL RULES TO BE FOLLOWED BY EVERYONE THAT USES THE TOWN HALL:

THE HALL WILL NOT BE RENTED FROM OCTOBER 2 – MAY 31. **IT WILL BE AVAILABLE FOR RENTAL FROM JUNE 1 – OCTOBER 1.** THERE WILL BE A NON REFUNDABLE FEE OF \$50.00 for Fremont Town Residents and \$100.00 for Non-Residents.

DO NOT PARK CARS IN FRONT OF THE TOWN HALL STEPS

NO SMOKING WITHIN 25 FEET OF THE BUILDING

NO ALCOHOLIC BEVERAGES ALLOWED IN THE TOWN HALL BUILDING OR ANYWHERE ON THE PREMISES.

THE PERSON REQUESTING USE OF THE TOWN HALL WILL BE HELD RESPONSIBLE FOR ANY DAMAGES DONE WHILE USING THE TOWN HALL.

THE TOWN WILL NOT BE HELD RESPONSIBLE FOR ITEMS LEFT IN THE TOWN HALL OR ANY WHERE ON THE PROPERTY.

PEOPLE USING THE TOWN HALL DO SO AT THEIR OWN RISK.

CHILDREN MUST BE SUPERVISED BY ADULTS IN SIDE THE TOWN HALL BUILDING AND OUTSIDE ON TOWN HALL PROPERTY AT ALL TIMES.

AFTER USING:

SWEEP FLOORS, REMOVE YOUR GARBAGE, FLUSH TOILETS, REMOVE FOOD FROM REFRIGERATOR, IF TOWNS DISHES ARE USED, CLEAN AND PUT BACK IN THE CUPBOARD, PUT TABLES AND CHAIRS BACK IN PLACE, SHUT LIGHTS OFF, TURN HEAT OFF, CLOSE AND LOCK WINDOWS AND DOORS .

Name of Organization: _____

Date To Be Used: _____

Time of Usage: From ____am/pm Until ____am/pm

Contact Name: _____

Telephone No: _____

Signed: _____ Date: _____

Form & payment may be mailed or brought to the following address: 8217 Cream Hill Road, Arkport, NY 14807

Any questions please call Town Clerk at 607-324-7786.

For Office Use:

Deposit Paid ____ Date Paid _____ Check#/Cash _____

Received by _____