

# January 10<sup>th</sup> 2023 Meeting Agenda

## Regular Board Meeting—7:00 PM

Roll Call

Pledge of Allegiance

Prayer by Carol Burns

### **Old Business:**

Approve the Minutes from the End of Year Meeting December 27, 2022

Door Update- Flower City Glass

### **Reports:**

Justice Report- Justice Betsey Farley

Assessor- Holley Smalt

Code Enforcement Officer- John Leonard Jr.

Dog Control Report- Debra Matthews DCO

Highway Report- Thomas Flansburg

Planning Board

ZBA

### **Organizational Meeting:**

1. Approve Supervisor Emily Murray to transfer funds and sign checks
2. Approve Supervisor Emily Murray to do banking at Community Bank
3. Approve Supervisor Emily Murray to do banking at Five Star Bank
4. Approve Supervisor Emily Murray to Invest Town Funds
5. Approve to Appoint Cindy Smith as the deputy Supervisor for the year 2023.  
Salary \$500.00 per year.
6. Approve Deputy Supervisor Cindy Smith to transfer Town Funds and Sign Checks.

7. Authorize the Tax Collector to turn Tax Money over to the supervisor once a week.

8. Approve Salaries of Elected Officials for the year 2023:

- \*Supervisor \$7,200.00
- \*Councilman (4) @ \$2,000.00 each
- \*Town Clerk /Tax Collector \$12,246.00
- \*Town Justice \$12,000
- \*Highway Superintendent \$49,000.00

9. Approve One Year Appointments and their salaries for the 2023 term: 1/1/23-12/31/23

- \* Attorney for the Town- Richardson & Pullen - \$180.00 per Hour
- \* Historian Cindy Smith- No Pay
- \* Dog Control Officer Debra Matthews \$3,800.00
- \* Assistant DCO Michael Matthews \$1000.00
- \*Code Enforcement Officer John Leonard \$5000.00
- \*House Keeper Susan Peck \$14.20 per hour
- \*Record Manager Officer Susan Peck
- \*Records Advisory Board: Susan Peck, Cindy Smith
- \*Budget Officer Emily Murray
- \*Mail Clerk Susan Peck
- \*Newspaper Reporter Supervisor Emily Murray
- \*Baldwin Services for Accounting \$8,000
- \*Baldwin Services for Payroll \$2,200.00
- \*IT- Ed's Computers Hourly Rate as needed
- \*Health Officer- \$410.00 per year
- \*Registrar of Vital Statistics -Susan Peck - \$500 per year
- \*Deputy Highway Superintendent- Shawn Smith --\$500 per year

10. Approve the following salaries:

Assessor- \$12,895.00

Board of Assessment Review:

Chair - \$30.00 per hour

2 members- \$25.00 per hour

**11. Approve Organization and How Often Salaries are paid for the Year 2023**

\*Monthly Town Board Meeting- Second Tuesday of the month at 7:00 PM  
Fremont Town Hall

\*Official Newspaper- Evening Tribune / Shopper

\*Official Bank- Community Bank

\* Mileage Rate **65.5** cents per mile (2023 Federal Rate)

\*Salaries Paid: **Bi Weekly**: Superintendent of Highways, Highway Employees, and Town Clerk / Tax Collector

\*Salaries Paid: **Monthly**: Supervisor, Assessor, Dog Control Officer,  
Deputy Dog Control Officer, Justice, Code Enforcement Officer

\*Salaries Paid: **Quarterly**: Councilmen, Registrar, Deputy Supervisor, and Accountant / Payroll, Deputy Highway Superintendent

\*Salaries Paid: **Annually**: Health Officer, Registrar of Vital Statistics, and Historian.

\*Salaries Paid: **Hourly**: Housekeeper, Board of Assessment Review members, Town Attorney

**Regular Meeting**

**12.** Resolution to Audit the Justice Court Records for the year 2022 by Baldwin Services. Cost is \$600.00

**13.** Has the town board members set up their new emails?

## **Pay the Bills on Abstract #1 of 2023**

### Reminder:

Planning Board Overview Jan 11, 2023 at 6pm

ZBA Overview Jan 18, 2023 at 6pm

Public Comments??

Meeting Adjournment

DRAFT