

TOWN OF FREMONT

8217 Cream Hill Road
Arkport NY 14807
607-324-7786

APPLICATION FOR USE OF TOWNHALL

Today's Date: _____ Date(s) Requested: _____

INFORMATION ABOUT YOUR GROUP/INDIVIDUAL

Name of Organization or Individual: _____

Time: _____ to _____. Name of Person in charge: _____

Mailing Address: _____

Telephone: (Day) _____ (Night) _____

INFORMATION ABOUT YOUR INTENDED USE OF THE TOWN HALL

Purpose of Use: _____

Total Participants Expected: _____ Adults: _____ Children: _____

Residents (Number): _____ Non-Residents (Number): _____

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the Town Hall. He/she, on behalf of Name of Organization/Individual does hereby covenant and agree to defend, indemnify and hold harmless the Municipality from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Municipality's property, facilities and/or services by Organization.

Signature of Organization's/Individual
Representative

Address: _____
Telephone Number: _____

READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:

TOWN CLERK
8217 CREAM HILL DRIVE
ARKPORT NY 14807

The following are requirements:

1. **[Intoxicants shall not be brought onto municipal facilities at any time.] or [Alcohol use is allowed only by permit. Alcohol is not permitted in glass bottles, kegs or barrels. A separate fee of \$__ is required for an alcohol permit.]**
2. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.
3. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions. If maintenance personnel are not available, make sure all doors are locked and lights are turned out when leaving.
4. Organizations using the facilities must clean-up afterwards.
5. Any organization with youth under 18 years old requires the presence of adequate adult supervision at all times.
6. Residents have a **free** booking each year with a **\$75.00** refundable deposit. After that free booking the fee for usage is **\$50.00**, along with a **\$75.00** refundable deposit (checks payable to Town of Fremont) all payable before use. Non residents will pay a fee of **\$100.00** with a **\$75.00** refundable deposit.
7. The appropriate authority must be contacted in the event of an emergency.
8. Do not park cars in front of Town Hall steps.
9. No Smoking (vaping or cannabis) in or around the building.

For Office Use Only:

Fee Paid _____ Date Paid _____ Check # or Cash _____

Received by _____

Refunded Deposit To _____

Date Refunded _____

Amount Refunded _____

Reason refund was not made: _____
