

**January 13, 2026**

**Organization and Regular Town Board Meeting**

**7:00**

The Fremont Town Board held their Organization Meeting and Regular Town Board Meeting on January 13, 2026 at 7:00 PM at the Fremont Town Hall.

Supervisor Emily Murray called the Meeting to order at 7 PM and led the Pledge of Allegiance and Council Member Soukup gave the Invocation.

Present: Town Board: Supervisor Murray, Council Member Mary Soukup, Council Member Dean Kiefer, Council Member Seth Hilton

Absent: Council Member Cindy Smith

Other Public Officials Present: Chuck Cagle, Code Enforcement Officer, William Thew, Legislative Representative. Domenica Burns, ZBA

Public attending was 5

**Old Business:**

**Resolution #1 Approve Correction to December Abstract #12.**

Motion by Council Member Kiefer seconded by Council Member Soukup Resolution #1 was adopted. It was resolved to approve the Correction to December Abstract #12. Changing totals for General Account from \$41,063.70 to \$40,985.61 with the overall total being \$73,828.35. Having Bradley Supply being paid twice in the amount of \$78.18. Roll Call of Votes: Hilton aye, Soukup aye, Kiefer aye, Murray aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #2 Approve the Minutes from December 30, 2025**

Motion by Council Member Soukup seconded by Council Member Hilton Resolution #2 was adopted. It was resolved to approve the minutes from December 30, 2025 Meeting. Roll Call of Votes: Murray aye, Soukup aye, Kiefer aye, Hilton. 4 Aye 0 Nay 0 Abstain.

Reports of Public Officials submitted and on file: Madeliene Seaman, Justice, Holley Smalt, Assessor

Chuck Cagle, Code Enforcement Officer went over his report

Superintendent Flansburg stated that his crew was doing other misc. stuff; there was a mistake on the 284 Agreement but it will be fixed; he has had a lot of complaints about the windmills

Nothing to report from the ZBA

**Organizational Meeting:**

**Resolution #3 Approval for Supervisor Emily Murray to Transfer Funds and Sign Checks**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #3 was adopted. It was resolved to approve Town Supervisor to Transfer Funds and Sign Checks. Roll Call of Votes: Murray Abstain, Soukup aye, Kiefer aye, Hilton aye. 3 Aye 0 Nay 1 Abstain.

**Resolution #4 Approve Supervisor Emily Murray to do Banking at Community Bank**

Motion by Council Member Soukup seconded by Council Member Soukup Resolution #4 was adopted. It was resolved to approve Town Supervisor Emily Murray to do Banking at Community Bank. Roll Call of Votes: Murray aye, Soukup aye, Hilton aye, Kiefer aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #5 Approve Supervisor Emily Murray to close the Account with Five Star Bank**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #5 was adopted. It was resolved to approve Supervisor Emily Murray to close the Account at Five Star Bank. Roll Call of Votes: Soukup aye, Kiefer aye, Hilton aye, Murray abstain. 3 Aye 0 Nay 1 Abstain.

**Resolution #6 Approve Supervisor Emily Murray to Invest Town Funds**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #6 was adopted. It was resolved to approve Supervisor Emily Murray to Invest Town Funds. Roll Call of Votes: Hilton aye, Soukup aye, Kiefer aye, Murray abstain. 3 Aye 0 Nay 1 Abstain.

**Resolution #7 Approve to Appoint Cindy Smith as Deputy Supervisor for 2026 with Salary of \$1200.00**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #7 was adopted. It was resolved to approve to appoint Cindy Smith as Deputy Supervisor with Salary of \$1200/Annually. Roll Call of Votes: Hilton aye, Soukup aye, Kiefer aye, Murray aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #8 Approve Deputy Supervisor Cindy Smith to Transfer Town Funds & Sign Check**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #8 was adopted. It was resolved to approve Deputy Supervisor Cindy Smith to Transfer Town Funds and Sign Checks. Roll Call of Votes: Kiefer aye, Hilton aye, Soukup aye, Murray aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #9 Authorize the Tax Collector to turn Tax Money over to the Town Supervisor Weekly**

Motion by Council Member Soukup seconded by Council Member Hilton Resolution #9 was adopted. It was resolved to authorize the Tax Collector to turn tax money over to the Town Supervisor weekly. Roll Call of Votes: Soukup aye, Hilton aye, Kiefer aye, Murray aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #10 Approve Salaries of Elected Officials for 2026**

Motion by Council Member Kiefer seconded by Council Member Soukup Resolution #10 was adopted. It was resolved to approve Salaries for Elected Officials for 2025. Roll Call of Votes: Soukup aye, Kiefer aye, Smith aye. 4 Aye 0 Nay 0 Abstain.

*Supervisor	\$8,400.00
*Councilperson (3) @	\$4,000.00 each
* <i>Councilperson Soukup</i>	<i>\$2,000.00 until further notice</i>
*Town Clerk /Tax Collector	\$13,500.00
*Town Justice	\$10,500.00
 *Highway Superintendent	 \$58,000.00

**Resolution #11 Approve One Year Appointments and Their Salaries for 2026 Term**

Motion by Council Member Kiefer seconded by Council Member Soukup Resolution #11 was adopted. It was resolved to approve One Year Appointments and Their Salaries for 2026. Roll Call of Votes: Soukup aye, Kiefer aye, Hilton aye, Murray aye. 4 Aye 0 Nay 0 Abstain.

Term of 1/1/2026-12/31/2026

* Attorney for the Town- Richardson & Pullen -	\$200.00 per Hour
* Historian Cindy Smith-	\$00
* Dog Control Officer Debra Matthews	\$4,000.00
* Assistant DCO Michael Matthews	\$1,200.00
*Code Enforcement Officer Charles Cagle	\$7,000.00
***(includes mileage and cell phone)	
*House Keeper Susan Peck	\$16.00 per hour
*Record Manager Officer Susan Peck	
*Records Advisory Board: Susan Peck, Cindy Smith	
*Budget Officer Emily Murray	
*Mail Clerk Susan Peck	
*Newspaper Reporter Supervisor Emily Murray	
*Baldwin Services for Accounting	\$9,800.00
*Baldwin Services for Payroll	\$2,300.00
*IT- Ed's Computers Hourly Rate as needed	
*Health Officer-Dr Mackellar	\$410.00 per year
*Registrar of Vital Statistics -Susan Peck -	\$500.00 per year
*Deputy Highway Superintendent- John Robords	\$800.00 per year
* Assessor Holley Smalt-	\$13,812.00
*Board of Assessment Review Chair-	\$30.00 per hour
*Board of Assessment Review 2 Members @	\$25.00 per hour

**Resolution #12 Approve Organization and How Often Salaries are Paid for 2026**

Motion by Council Member Hilton seconded by Council Member Kiefer Resolution #12 was adopted. It was resolved to approve Organization and How Often Salaries are Paid for 2026. Roll Call of Votes: Soukup aye, Hilton aye, Murray aye, Kiefer aye. 4 Aye 0 Nay 0 Abstain.

- \*Monthly Town Board Meeting- Second Tuesday of the month at 7:00 PM Fremont Town Hall
- \*Official Newspaper- The Spectator / The Shopper
- \*Official Bank- Community Bank
- \* Mileage Rate 72.5 cents per mile (2026 Federal Rate)
- \*Salaries Paid: **Bi Weekly:** Superintendent of Highways, Highway Employees, and Town Clerk / Tax Collector
- \*Salaries Paid: **Monthly:** Supervisor, Assessor, Dog Control Officer, Deputy Dog Control Officer, Justice, Code Enforcement Officer
- \*Salaries Paid: **Quarterly:** Councilmen, Registrar, Deputy Supervisor, and Accountant / Payroll, Deputy Highway Superintendent
- \*Salaries Paid: **Annually:** Health Officer
- \*Salaries Paid: **Hourly:** Housekeeper, Board of Assessment Review members, Town Attorney

**Regular Meeting:****Resolution #11 Authorize the Audit of the Justice Court Records for 2025 by Baldwin Services for \$600.00**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #11 was adopted. It was resolved to authorize the Audit of the Justice Court Records for 2025 by Baldwin Services for \$600.00. Roll Call of Votes: Soukup aye, Hilton aye, Murray aye, Kiefer aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #12 Appoint the Town Clerk as Registrar and the Assessor as Deputy Registrar each for 2-yr Terms**

Motion by Council Member Soukup seconded by Council Member Hilton Resolution #12 was adopted. It was resolved to appoint the Town Clerk as Registrar and the Assessor as Deputy Registrar both for 2-yr terms. Roll Call of Votes: Murray aye, Soukup aye, Kiefer aye, Hilton aye. 4 Aye 0 Nay 0 Abstain.

**Resolution #13 Approve the Statement of Supervisor**

Motion by Council Member Soukup seconded by Council Member Hilton Resolution #13 was adopted. It was resolved to approve the Statement of Supervisor. Roll Call of Votes: Hilton aye, Soukup aye, Murray abstain, Kiefer aye. 3 Aye 0 Nay 1 Abstain.

**Resolution #14 Approve to Pay Bills – Abstract #1 Highway \$5964.22, General \$4352.33 total \$10,316.55**

Motion by Council Member Soukup seconded by Council Member Kiefer Resolution #14 was adopted. It was resolved to approve the payment of bills on Abstract #1 in the total amount of \$10,316.55. Roll Call of Votes: Soukup aye, Kiefer aye, Murray aye, Hilton aye. 4 Aye 0 Nay 0 Abstain.

William Thew, County Legislature updated the Board on what the County has been working on

**Resolution #15 Approve the 284 Agreement for 2026**

Motion by Supervisor Murray seconded by Council Member Kiefer Resolution #15 was adopted. It was resolved to approve the 284 Agreement for 2026. Roll Call of Votes: Murray aye, Soukup aye, Kiefer aye, Hilton aye, 4 Aye 0 Nay 0 Abstain.

**PUBLIC COMMENTS:**

Josh, local resident representing the union laborers for RWE thanked the Town Board

Jonathan Burns asked the Highway Superintendent if they were going to put down a base on the roads they are going blacktop. Superintendent Flansburg responded that yes they would and it is in the agreement with the wind company.

Meeting Adjourned at 7:39 PM

*Susan M. Peck  
Fremont Town Clerk*